KINGSTON
ENGINEERING COLLEGE
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
Chittoor Main Road, Vellore – 632 059.

KNEC/CC/2024-2025/03 Date: 13.11.2024

CIRCULAR

This to inform you that in reference with the UGC Regulation for Grievance Redressal Committee, 2015 lays down specific guidelines for the formation of committees to address grievances of students in higher educational institutions (HEIs). These guidelines aim to ensure that students' complaints are handled in a equal, evident, and timely manner. The institution is required to establish a Grievance Redressal Committee (GRC) to address grievances of students, faculty, and staff in a fair and transparent manner. The following are the faculty members are deputed as the members of GRC ensuring timely resolution of complaints related to academic, administrative, disciplinary, and other institutional matters. Grievances can be registered in person by writing a letter and placing it in the compliance or suggestion box. Alternatively, the grievances may be submitted online using the link provided in our college website at https://docs.google.com/forms/d/e/1FAIpQLSdkjeFXFx5Svqd3aiVmXPZiPheKZjdmGwBbsPFX2CMpuHMzCQ/viewform?pli=1 or reported directly to the Head of the Grievance Redressal Committee (GRC) by entering the grievance in the grievance register.

Members of GRC:

S. NO	NAME OF THE MEMBERS	DESIGNATION/ DEPARTMENT	POSITION	EMAIL	PHONE NUMBER
1	Dr. U. V. Arivazhagu	Principal	Chairperson	principal@kingston.ac.in	9976849999
2	Mrs. N. Vanitha	AP/ECE	Member	vanitha@kingston.ac.in	7904960558
3	Mrs. M. Samundeeswari	AP/CSE	Member	samundeeswaricse.engineering@kingston.ac.in	9486368236
4	Mr. N. Karthik	AP/AI&DS	Member	karthik.engineering@kingston.ac.in	9843388395
5	Ms. Y. Abinaya	III YEAR IT	Member	511322205002@kingston.ac.in	6381805911
6	Dr. A. Rajadurai	Professor/MIT campus	Ombudsman	dsaannauniv@gmail.com	044-22357081

KINGSTON ENGINEERING COLLEGE VELLORE-59 CHITTOOR MAIN ROAD

PRINCIPAL
PRINCIPAL
Kingston Engineering College
Chittoor Main Road, Vellore - 632 059.
Phone : 0416-2298300

Copy to:

1. Chairman office
2. Principal office
3. All Committee members
4. IQAC

HOD/ S&H	HOD/ CSE	HOD/ CIVIL	HOD/ ECE	HOD/ EEE	HOD/ MECH	HOD/ IT	HOD/ MBA	HOD/ AI&DS	HOD/ CSBS
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